

## **IQAC, CENTRAL SANSKRIT UNIVERSITY GURUVAYOOR CAMPUS**

### **Minutes on Purchase of Hot & Cold Water Dispensers**

08-08-2025

A meeting of Campus IQAC Committee members held on 08/08/2025 at 4.00 PM under the chairmanship of Prof. KK Shine, Director CSUGC.

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|----------------------------|--------------------|
| 1. Prof. KK Shine          | - Chairman         |
| 2. Prof. KK Harshakumar    | - Convenor         |
| 3. Prof. R Pratibha        | - Co-Ordinator     |
| 4. Prof. Balamurugan       | - Member           |
| 5. Prof. ER Narayanan      | - Member           |
| 6. Prof. K Viswanathan,    | - Member           |
| 7. Dr. O R Vijayaraghavan, | - Member           |
| 8. Dr. Radhika PR          | - Member           |
| 9. Dr. MK Sheeba           | - Member           |
| 10. Dr. Shivaji V.N        | - Member           |
| 11. Sri KM Ravindran, SO   | - Member Secretary |

### **Meeting Agenda**

1. Regarding the Note #30 Received from the CSU HQ

The committee were discussed the following questions were raised for clarification regarding the file no. GC- 1412/1/2025 – Guruvayoor, Note # 30 and the following conclusions were made.

The climate of Kerala is unpredictable and rain is being prolonged till December. There are chances to get Communicative and Entomological diseases like Dengue fever, Malaria, Hepatitis, Chickenpox etc, The present system of making provision for drinking water gives only cold water and normal water. So our demand for purified Hot & Cold Water Dispensers is necessary. If there is need for hot water students are going to Hostel and are not coming back to the classes properly. It is noticed that iron content is high in water of this area. While drinking cold water some students are reported of having stomach ache. Among the 7 water cooler only 3 in main building and 2 in both hostels are in good working condition. So we kindly request you to provide at least two systems as early as possible.

Prof. KK Shine  
Chairman

Prof. KK Harshakumar  
Convenor

Prof. R Pratibha,  
Co-Ordinator

Prof. Balamurugan  
Member

Prof. ER Narayanan  
Member

Prof. K Viswanathan,  
Member

Dr. O R Vijayaraghavan,  
Member

Dr. Radhika PR  
Member

Dr. MS Sheeba  
Member

Dr. Shivaji V.N  
Member

Sri KM Ravindran, SO  
Member Secretary



A handwritten signature in blue ink, appearing to be "Sri KM Ravindran".

**DIRECTOR**

## IQAC, Central Sanskrit University Guruvayoor Campus

### Minutes

23-07-2025

A meeting of Campus IQAC & NAAC Preparation Committee members held on 23/7/2025 at 3.00 PM under the chairmanship of Prof. KK Shine, Director CSUGC in the Conference Hall.

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|----------------------------|---------------------|
| 1. Prof. KK Shine          | - Chairman          |
| 2. Prof. KK Harshakumar    | - Convenor          |
| 3. Prof. R Pratibha        | - Co-Ordinator      |
| 4. Prof. Balamurugan       | - NAAC-Co-Ordinator |
| 5. Prof. ER Narayanan      | - Member            |
| 6. Prof. K Viswanathan,    | - Member            |
| 7. Dr. O R Vijayaraghavan, | - Member            |
| 8. Dr. Radhika PR          | - Member            |
| 9. Dr. MS Sheeba           | - Member            |
| 10. Sri KM Ravindran, SO   | - Member Secretary  |

### Meeting Agenda

- |                              |                              |
|------------------------------|------------------------------|
| 1. Academic Review 2024-25   | 3. AQAR Preparation          |
| 2. Academic Planning 2025-26 | 4. Overall Campus Discipline |

The following decisions were taken

#### 1. Academic Review 2024-25

1. The Academic Progress of the year 2024-25 reviewed.
2. Newly started courses also reviewed.

#### 2. Academic Planning 2025-26

- i. IQAC decided to maintain very strict academic planning which will not affect the student's daily routines and classes.
- ii. Extra -curricular activities must be restricted after class time only.
- iii. Department academic planning 2025-26
- iv. Encourage teachers for ICPR, IKS and other collaborative programmes.
- v. Each committee may conduct activities/meeting and maintain proper reports at least three in an academic year.

#### 3. Campus Promotion Programmes

1. Proper planning of outreach programmes which will increase the number of students admission for the future.
2. Proper Public Relation should be maintained through campus promotion committee.

#### **4. Project Planning.**

1. As per the instruction of the VC “ One Teacher One Project” planning must be executed.
2. Utilization of Astadasi Projects and IKS are to be encouraged.

#### **5. IQAC meeting with staff.**

1. An IQAC meeting with staff will be conducted every last working day of the month or along with the monthly staff meetings.

The following members were present

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|----------------------------|--------------------|
| 1. Prof. KK Shine          | - Chairman         |
| 2. Prof. R Pratibha        | - Convenor         |
| 3. Prof. Balamurugan       | - Co-Ordinator     |
| 4. Prof. K Viswanathan,    | - Member           |
| 5. Dr. O R Vijayaraghavan, | - Member           |
| 6. Dr. Radhika PR          | - Member           |
| 7. Dr. MS Sheeba           | - Member           |
| 8. Sri KM Ravindran, SO    | - Member Secretary |



DIRECTOR